

PRIVACY POLICY

Last updated June 16, 2016

By visiting cmaacanada.ca you are accepting and consenting to the practices described in this Privacy Policy notice.

Controllers of Personal Information

Any personal information provided or to be gathered by cmaacanada.ca is controlled by CMA Canada, PO Box 521, Red Deer AB, T4N 5G1

Collection and use of personal information about supporters and members

We use the information to deliver publications, process donations, communicate with you about publications and donations, update our records and generally maintain your contact details and communication records held in our database.

We also use this information to prevent or detect fraud or abuses of our website and to enable third parties to carry out technical, logistical or other functions on our behalf.

Information you give us

We collect personal data using HTML forms on our website. We receive and store information you enter on our website or give us in any other way.

Use of these forms is entirely voluntary on your part. If you do not want us to hold any personal data about you, then please do not submit the electronic forms. The personal data collected includes:

- Your name
- Your address
- Your telephone number(s)
- Your email address

You can choose not to provide certain information. However, this might also result in not being able to take advantage of some of our features.

We collect this data for communication purposes only. A member of our team may use it to contact you in the future. We do not collect or use this personal data for any other purpose.

Information about our supporters is an important part of our ministry. We DO NOT share it with other Christian organizations. We DO NOT sell it to others.

E-mail communications

We receive and store your email address when you fill in one of our online forms.

Email addresses alone – i.e. without other contact details - are never divulged by the Christian Motorcyclists Association of Canada to any third party whatsoever.

Information from other sources

Examples of information we receive from other sources include updated delivery and address information from our carriers, which we use to correct our records and deliver your next communication more easily.

Cookies

Cookies are small amounts of data code that are transferred to a site visitor's hard drive through their Web browser.

Confidentiality

We maintain physical, electronic and procedural safeguards in connection with the collection, storage and disclosure of personally identifiable supporter information. Our security procedures mean that we may occasionally request proof of identity before we disclose personal information to you.

We have implemented security policies, rules and technical measures to ensure that any personal data held under our control is protected from unauthorized access, unauthorized modification, unlawful destruction, accidental loss, improper use or improper disclosure. Any of our employees and data processors who have access to and are associated with the processing of personal data are obliged to respect the confidentiality of our site visitors' personal data.

What are my other options?

You are not obliged to provide personal information to us online. There are other methods of communication available to you:

- ✓ **Call** our office at 403-343-1370 with your credit card details.
- ✓ **Fax** your credit card details to our office at 403-342-1371.
- ✓ **Mail** letters and cheques to our mailing address at CMA Canada PO Box 521, Red Deer AB, T4N 5G1
- ✓ **Email** us at admin@cmacanada.ca. Any of the above methods may be used to make a donation or to subscribe to cmacanada.ca for our newsletter.

What if I have questions or need to make corrections to my information?

You can always contact us directly to review or change any personal information you have provided. Simply call our office at (403) 343-1370 or fax your questions to us at (403) 342-1371. Alternatively, you can send letters to: CMA Canada PO Box 521, Red Deer AB, T4N 5G1 To contact us by email, admin@cmacanada.ca.

Our Privacy Notice may change from time to time. You should check our website frequently to see recent changes.